

**A regular meeting of the Victor Local Development Corporation (VLDC) was held on Tuesday, December 18, 2018 at the Town Hall, 85 East Main Street.**

<b>MEMBERS PRESENT:</b>	President	Glenn Cooke
	Vice President	Bryan Powers
	Secretary	Carol Commisso
	Director	Mike Guinan
	Director	Liz Biehler
	Executive Director	Kathy Rayburn
	Minutes Clerk	Sue George

**MEMBERS ABSENT:** Rebecca Melton and Bob Senn

**OTHERS PRESENT:** None

Meeting was called to order by President Glenn Cooke at 6:03pm.

Salute to the flag.

**(Within this report Victor Local Development Corporation will often be referred to as VLDC)**

**Resolution #45-18VLDC**

**Acceptance of Minutes**

On a motion made by Bryan Powers, seconded by Carol Commisso, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Victor Local Development Corporation accepts the minutes from the meeting dated November 13, 2018

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**Financial Report**

**Payment of Bills – Abstract #12**

The Board reviewed the invoices to be paid from the Victor Local Development Corporation/Victor Business Connection Balance sheets. The unpaid invoices totaled \$ 8726.25.

**Resolution #46-18VLDC**

**Payment of Bills -VLDC**

On a motion made by Carol Commisso, seconded by Liz Biehler, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Victor Local Development Corporation has reviewed and approved invoices for payment that appear on the balance sheet totaling \$7628.26.

**Resolution #47-18VLDC**

**Payment of Bills – Victor Business Connection**

On a motion made by Liz Biehler, seconded by Mike Guinan, the following resolution was ADOPTED 5 AYES 0 NAYS

**Resolved,** that the Victor Local Development Corporation has reviewed and approved invoices for payment that appear for on the balance sheet totaling \$1098.00. Invoices are to be paid out of the Victor Business Connection account.

*Note: Resolution #46-18VLDC and #47-18VLDC were included in the Balance Sheet totaling \$ 8726.26*

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**Executive Director Report**  
**December 2018**

**Economic Development**  
**Victor Local Development Corporation (VLDC)**

**Business Outreach**

Ultimate Smile Dental	Fishers Ridge	WNY Franchise (name coming soon)
Allstate Insurance – new owner	Village Inn – New Owner	ESL Bank – Victor Location
Brooks & Harlow Salon		

**Grants:**

- **Water Quality Improvement Project (WQIP)** – Labella and Town staff continue to move forward on this project
  - Project team met in November to review strategy, reporting and timeline
- **Rt. 96 Priority Projects - Funding**
  - **Roundabout Victor Egypt Road/Lane Road/Lynaugh Road - Transportation Improvement Program (TIP)** LaBella & Associates coordinated the submission of an application to fund the proposed roundabout at Lynaugh, Lane & Victor Egypt Rd.
  - Kathy met with Labella staff to coordinate final supporting documentation
    - Letters of support are being gathered from Victor Central School (VCS) Transportation Director and County Highway Superintendent, Ravenwood and St. John’s Lutheran Church
  - Deadline for final submission Is mid-January
  - **Lane Road/Route 251 connection** – A Consolidated Funding Application (CFA) is planned for submission by the Town for proposed infrastructure at the Fishers Ridge project that would address the Lane Road/Route 251 connection and site roads that would be dedicated Town roads when completed. This application will be submitted July 2019.

- Anchor Grant - \$500,000 to rehab the Cobblestone on the corner of East Main and Rt. 444
  - Contracts are in signing process – work should begin January
- Water Infrastructure Improvement Act (WIIA) – additional funding applied for to assist with the Auburn Trail Sanitary Sewer Project
  - Town was notified that we did not receive funding
  - Consultant is coordinating a debrief with the funding agency
  - Town would be eligible to re-apply in the near future

**Access Management:**

- The committee met on 12/6/18
- Project is on-time as outlined in the project timeline submitted by consultant
- The committee was presented with a draft of strategies and techniques to review and provide feedback

**15<sup>th</sup> Annual Victor Business Awards – Thursday May 2nd**

- This year will mark the 15<sup>th</sup> anniversary of the awards program and the 20<sup>th</sup> anniversary for the VLDC
- We will be commemorating both milestones at the 2019 event
- Sue has started the process of organizing the nominating committee and other details to get us off to a timely start to the planning of this annual event

**VBC – Victor Business Connection**

- Promotions coordinator – Lisa Hubler is coordinating a 2019 kick-off meeting with the group
- Meeting is set for January 16th at Gourmet Goodies
- The meeting will outline plans for 2019 and key events

**Properties of Interest (the ones people are asking about)**

- *Victor Coal & Lumber* – on the market for \$980,000.00 – some interest, many ideas, price isn't right
  - Most recently a bank branch made an offer
- *60 Maple* – Body Fuel is one new tenant and I've introduced the space to a restaurant tenant
- *Victor Village Inn* – the building was purchased by an owner of TK's Pizza from Fairport. They plan on offering Pizza and other casual dining foods, continue operating the bar and open the space up for small events, sports teams etc. The owner is currently working on cleaning and updating the inside and has much planned for the entire building.

**Village Main Street Plan Update** – With the assistance of the VLDC, the Village received grant funding to pursue an assessment and update of the Main Street Plan. The final will be submitted to the Village board by the end of December.

**Town Eastview Mall Kiosk** – updates are in process for the kiosk structure including new graphics. I'm in the process of reviewing the graphics and the work will be completed in January.

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### **Open Discussion**

The Board discussed getting the bylaws amended and finalized. Glenn wrote notes on the bylaws and Kathy will send those out to the remaining board members to provide their input. Then this will be sent to the attorney for finalization. Mike Guinan will contact a source in the County to see if a property question the Board has can be answered.

December is also the VLDC preparation meeting for the January organizational meeting. It is the time to discuss Board members terms and positions along with Business appointments. Some discussions were as follows:

- Glenn asked that Bryan, Mike and Carol be the nominating committee, as he would like to remove himself from that.
- He also stated that he would prefer to step down as President and just be a Board member.
- Kathy let them know that she has a member of the community interested in being on the Board and the possibly the nominating committee could meet with him.
- All terms that expire from now on will become three year terms as it was in the past.
- Bryan mentioned how he has been on the Board the longest and that last year he eluded to resigning. He didn't express he was leaving or staying at this time.
- Bob and Rebecca were not there for the discussion and it was suggested to maybe reach out to them before the January meeting to see what their intentions are.
- For the 2019 audit we will send out for three proposals bids to accounting firms. The 2018 audit is set for January 28th & 29th.

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**President's Report** - No official report at this time.

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### **Adjournment**

Meeting was adjourned on motion at 6:55pm

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Sue George, Minutes Clerk